

Online Safety Policy

'Working together to achieve success'

This policy should be read alongside our policies and procedures on:

- Safeguarding & Child Protection Policy
- Behaviour Policy
- Anti-Bullying Policy
- Mobil Phone Policy
- Home School Agreement
- Code of Conduct Policy
- Social Media & Networking Sites Policy

The purpose of this policy is to:

- ensure the safety and wellbeing of children and young people is paramount when adults, young people or children are using the internet, social media or mobile devices
- provide staff and volunteers with the overarching principles that guide our approach to online safety
- ensure that, as an organisation, we operate in line with our values and within the law in terms of how we use online devices.

The policy applies to all staff, volunteers, children and young people and anyone involved in activities with Mossgate Primary School.

This policy has been drawn up on the basis of legislation, policy and guidance that seeks to protect children in England. Summaries of the key legislation and guidance are available on:

- **online abuse** learning.nspcc.org.uk/child-abuse-and-neglect/online-abuse
- **bullying** learning.nspcc.org.uk/child-abuse-and-neglect/bullying
- **child protection** learning.nspcc.org.uk/child-protection-system

We believe that:

- children and young people should never experience abuse of any kind
- children should be able to use the internet for education and personal development, but safeguards need to be in place to ensure they are kept safe at all times.

We recognise that:

- the online world provides everyone with many opportunities; however, it can also present risks and challenges
- we have a duty to ensure that all children, young people and adults involved in our organisation are protected from potential harm online
- we have a responsibility to help keep children and young people safe online, whether or not they are using our network and devices
- all children, regardless of age, disability, gender reassignment, race, religion or belief, sex or sexual orientation, have the right to equal protection from all types of harm or abuse
- working in partnership with children, young people, their parents, carers and other agencies is essential in promoting young people's welfare and in helping young people to be responsible in their approach to online safety.

We will seek to keep children and young people safe by:

- appointing an online safety coordinator – Mr Smith (Headteacher)
- providing clear and specific directions to staff and volunteers on how to behave online through our induction process which includes the relevant policies listed at the start of this policy
- supporting and encouraging children to use the internet, social media and mobile phones in a way that keeps them safe and shows respect for others (this occurs through our school values,



Our mission:

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- As fit and healthy **individuals** who are inquisitive and have the confidence to try new things.
- As resilient and independent **learners** who strive to achieve their best.
- As caring and kind **friends** who respect and value difference and challenge discrimination.
- As active and responsible **citizens** who have a positive impact within their school, community and wider world.

Computing & PSHEC curriculum, Anti-Bullying Week in November and Online Safety Week in February)

- supporting and encouraging parents and carers to do what they can to keep their children safe online through online safety information shared in our newsletters, assemblies and workshops when relevant
- developing age appropriate online safety agreements in class every year with the children – see example at the end of this policy
- ensuring appropriate filters and monitoring systems are in place so that children cannot access harmful or inappropriate material from our school network
- developing clear and robust procedures to enable us to respond appropriately to any incidents of inappropriate online behaviour, whether by an adult or a child/young person – see Behaviour and Anti-Bullying Policies
- reviewing and updating the security of our information systems regularly
- ensuring that user names, logins and passwords are used effectively and kept private
- ensuring personal information about the adults and children at Mossgate, is held securely and shared only as appropriate
- ensuring that images of children, young people and families are used in line with our Home School Agreement
- providing supervision, support and training for staff and volunteers about online safety through our induction process
- examining and risk assessing any social media platforms and new technologies before they are used with suitable training
- working with partners and other agencies when appropriate, for example police, mental health workers, school nurse etc

If online incidents or abuse occurs, we will respond to it by:

- having clear and robust behaviour, anti-bullying and safeguarding procedures (see relevant policies) in place for responding to incidents and abuse (including online abuse)
- providing support and training for all staff and volunteers on dealing with all forms of abuse, including child-on-child abuse, bullying/cyberbullying, emotional abuse, sexting, sexual abuse and sexual exploitation
- making sure our response takes the needs of the person experiencing abuse, any bystanders and our school as a whole into account
- reviewing the plan developed to address online abuse at regular intervals, in order to ensure that any problems have been resolved in the long term.

Monitoring and Review

Monitoring is the responsibility of the Headteacher, Governors (through the School Improvement Committee) and senior leader with responsibility for Online Safety. The policy will be reviewed annually.

The school is aware of our legal duties under the Equality Act 2010, to promote equality of opportunity and to reduce discrimination.

Reviewed by the Subject Leader:	Approved by Governors:	Next review date:
Autumn 2022	Autumn 2022	Autumn 2023

This policy has been written in accordance to recent advice, publications and the law:

- 'KCSIE – Keeping Children Safe in Education 2021 – Statutory Guidance for Schools and Colleges' Department for Education (September 2021)
- 'Teaching online safety in schools' Department for Education (June 2019)
- 'Example online safety policy statement and agreement' NSPCC (September 2019)

Online Safety Agreement

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Young person: please read the following agreement and discuss it with your parents/carers

Parents/carers: please read and discuss this agreement with your child and then sign it, ask your child to sign it, and return it to their class teacher.

If you have any questions or concerns please speak to Mr Smith or Mrs Taylor.

Young person's agreement

1. I will be responsible for my behaviour when using the internet, including social media platforms, games and apps. This includes the resources I access and the language I use.
2. I will not deliberately browse, download or upload material that could be considered inappropriate, offensive or illegal.
3. If I accidentally come across any such material, I will report it immediately to an adult.
4. I will not send anyone material that could be considered inappropriate, threatening, bullying, offensive or illegal.
5. I will not give out any personal information online, such as my name, phone number or address.
6. I will keep my passwords private.
7. I will not arrange a face-to-face meeting with someone I meet online, and if I am asked to do so, I will discuss this with a trusted adult like my parents or teacher.
8. If I am concerned or upset about anything I see on the internet, or any messages that I receive, I know I can talk to a trusted adult like my parents or teacher.
9. I understand that my internet use at Moss gate Primary School will be monitored, and logged, and can be made available to Mr Smith, other teachers and parents.
10. I understand that these rules are designed to keep me safe and that if I choose not to follow them, teachers may contact my parents/carers.

Signatures:

We have discussed this online safety agreement and _____ agrees to follow the rules set out above.

Parent/carer signature: _____

Date: _____

Young person's signature: _____

Date: _____



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